

**HILLSBORO FIRE PROTECTION DISTRICT 120 FIFTH STREET
HILLSBORO MISSOURI 63050
BOARD OF DIRECTORS MEETING MINUTES**

August 11, 2021

1. Meeting Opening/Announcement of a Quorum

1.1. The Regular Monthly Board of Directors meeting of the Hillsboro Fire Protection District was called to order on August 11th, 2021, at 7:00PM, at Hillsboro Fire Protection District Station 1, in the Boardroom, Located at 120 5th Street, Hillsboro, MO 63050. Present were President Gary W. Boyer, Treasurer Matthew E. Woods and Secretary Robert Brown. Fire Chief Brian Gaudet and Deputy Chief Jason Darian were also present. Director Gary Boyer will “Chair” the meeting and he announced that a quorum was present. Fire Chief Brian Gaudet recorded the minutes.

2. Approval of Consent Agenda

2.1. Director Gary Boyer asked if there were any additions or deletions to the agenda. There were none. Director Brown made a motion to approve the agenda as presented. The motion carried without object.

3. Public Comment

3.1. None

4. Approval of Minutes

4.1. Director Brown presented the Board with the July 14th, 2021, Regular of Directors Meeting Minutes. After review, Director Matt Woods made a motion to approve the July 14th, 2021, Regular Board of Directors minutes as presented. The motion carried without objection.

5. Financial Report

5.1. Treasurer Matt Woods gave the financial report for month ending July 31st, 2021.

Total in all District accounts \$1,060,219.52
Liabilities \$1,830.00 (Payroll Liabilities)

Director Robert Brown made a motion to file the treasurer's report for audit. The motion carried without objection. A detailed treasurer's report is attached hereto and made part thereof.

5.2. Treasurer Matt Woods presented the Board of Directors with Ordinance 21-12 to appropriate funds to pay claims and demands for the month of July 2021.

Director Gary Boyer made a motion to approve Ordinance 21-12 as presented and a roll call vote was taken with the following outcome:

Director Gary Boyer - Aye

Director Matt Woods - Aye
Director Robert D. Brown - Aye

Ordinance 21-12 passed without objection.

6. Fire Marshal's Report

6.1. June 2021 Fire Marshal's Report

Building Permits

Permits Issued - 2

Fees Charged - \$267.00

Fees Collected - \$466.00

7. Fire Chief's Report

7.1. Chief Gaudet presented the Board with the written Chiefs report

7.2. It was yet again another busy month. The Hillsboro Fire District ran 115 calls of service for the month. The fair went off without a hitch and all crews worked well together. We had a house fire on 7/31/2021 in Hawks Point Subdivision that caused some damage to residents. Crews made a great stop on the fire and contained the fire to the garage. There was smoke damage through the rest of the house.

8. Communications

8.1. Deputy Chief Darian reported to the Board that the Volkswagen Trust Grant has opened. We could get up to \$120,000.00 to assist with replacing a truck. The grant closes in October with awards coming in the beginning of 2022.

9. Old Business

9.1. None

10. New Business

10.1. Chief Gaudet presented the Board of Directors with the updated sick time policy for full time staff members. Chief Gaudet stated the workers compensation presumptive language has gone away. We now have to trace a case of COVID-19 that an employee develops back to a call they were on or an exposure at the firehouse. Moving forward staff will have to use their sick time for quarantines and when they become ill except for a proven on the job exposure. Director Boyer made a motion to approve the policy. All were in favor and the motion carried without objection.

10.2. Chief Gaudet presented the Board of Directors with the recommendations from the Thermal Imaging Camera Committee. Chief Gaudet stated this committee was formed to investigate the district's needs for Thermal Imaging Cameras and Gas Detectors. Chief Gaudet stated we received a \$10,000.00 grant from the Jefferson

Foundation to assist with the purchase. The committee has recommended we purchase a total of 4 cameras and 2 gas detectors to properly outfit our apparatus. The committee is recommending we go with Argus Thermal Imaging Cameras and MSA Altair Gas Detectors. The Cameras are sole sourced through Banner Fire Equipment and the MSA Gas Detectors are sole sourced through Sentinel Emergency Solutions, so we won't be able to go out for bid. In addition, no single item is above the state required \$10,000.00 mark. The total cost of the project is \$22,454.00. The committee is asked the Board to add an additional \$12,454.00 out of the equipment and apparatus fund to supplemental the purchase. Chief Gaudet and Deputy Chief Darian agree with the findings of the committee. After some discussion, Director Brown made a motion to purchase the equipment as recommended by the committee for \$22,454.00. The motion carried without objection.

11. Closed Session

11.1. At 7:15 P.M. Director Boyer made a motion to go into a closed executive session pursuant to RSMo 610.021 sub paragraph (3) titled Hiring, Firing, disciplining or promotion of particular employees. A roll call vote was taken with the following outcome:

Director Gary Boyer - Aye
Director Matt Woods - Aye
Director Robert D. Brown – Aye

The motion carried without objection

At 7:20 P.M. Director Boyer made a motion to adjourn the Executive Session and reopen the Board Meeting. A roll call vote was taken with the following outcome:

Director Gary Boyer - Aye
Director Matt Woods - Aye
Director Robert D. Brown – Aye

The motion carried without objection

Director Boyer announced that one vote was taken in closed session to hire Firefighter Brayden Poole to replace Firefighter Steve Backlund. A roll call vote was taken with the following outcome:

Director Gary Boyer - Aye
Director Matt Woods - Aye
Director Robert D. Brown – Aye

The motion carried without objection

12. Adjournment

12.1. Being no further business to come before the Board, Director Boyer made a motion to adjourn the meeting at 7:25 P.M. All were in favor and the motion carried without objection.

Gary W. Boyer, President

Matthew E. Woods, Treasurer

Robert D. Brown, Secretary

Brian Gaudet, Minute Recorder