

120 5<sup>th</sup> St. Hillsboro, MO 63050 Phone: 636-797-3619 www.hillsborofire.org



Dear Applicant,

Thank you for your interest in becoming a volunteer with the Hillsboro Fire Protection District. We look forward to helping you through the application process. Many people enter the fire service as a volunteer to build their resume for a future career in the fire or EMS service. We encourage you to treat this process like you are applying for a job. Although the Hillsboro Fire Protection District accepts applications at any time throughout the year, typically we only bring volunteers on once a year. Please keep that in mind if you turn in an application and do not hear back for a period of time. Potential volunteers will undergo the following process during the application process:

- 1. Submittal of the Application
- 2. Interview
- 3. Reference checks
  - a. Conditional offer to join as a volunteer.
- 4. Background Checks including but not limited to criminal and driving record, Drug Test \*\*must have a valid email address to complete the background checks\*\*
- 5. Fit for duty test

Upon conditional offer to become a volunteer, passing of background checks, and successful completion of the fit for duty test, the applicant will become a member of the Hillsboro Fire Protection District and will begin the training process. Although this seems like a lengthy process to become a volunteer, the district invests a large sum of money into each volunteer. Benefits of being a volunteer include:

- 1. Training paid for by the district to become a certified firefighter.
- 2. Experience to build you resume.
- 3. Although no guarantees, potential for future full-time employment with the Hillsboro Fire District as we prefer to hire from our volunteer ranks.
- 4. A feeling of gratitude being able to help the community in their time of need.

The Hillsboro Fire District also realizes from time to time someone joins our organization just to help the community out without the goal of a future career in the fire service. We want your help as well! Either career orientated or you just want to serve your community, you can become a valuable asset to our community!

Upon completion of your application for volunteer, you must submit your application in person to the following address:

Hillsboro Fire Protection District Station One 120 5th St. Hillsboro, MO 63050

Cordially,

Brían Gaudet

Brian Gaudet Fire Chief

**Board of Directors** President Gary W. Boyer Treasurer Matthew E. Woods Secretary Marcy D. Wokurka